

RADHAMADHAB COLLEGE, SILCHAR-788006

ADVERTISEMENT

In pursuance of Director of Higher Education's (DHE) letter no. DHE/CE/49/2021/135 Dt. 25/04/2022, applications in standard form are invited along with complete Bio-data and self attested copies of all the testimonials from the eligible candidates for direct recruitment for the following vacant sanctioned posts of Grade-III (Junior Assistant-01) and Grade-IV (Grade IV-02, Library Beare-01 and Laboratory Bearer-01).

Particulars of the post:

SL NO	POST NAME & GRADE	RESERVATION CATEGORY & NO OF POST	ROSTER POINT
1	Junior Assistant (Grade-III)	OBC / MOBC – 01 Post	6
2	Grade-IV (Grade-IV)	UR – 01, UR (EWS) – 01 = 02 Posts	7, 9
3	Library Bearer (Grade-IV)	SC – 01 Post	8
4	Laboratory Bearer (Grade-IV)	OBC / MOBC – 01 Post	10

1) Eligibility Criteria:

Educational Qualification for SI No-1

As per Govt. of Assam OM No. DHE/CE/Misc/341/2016/49 Dt. 09/02/2017 candidate must be Graduate in Arts/Science/Commerce from a Govt. recognized university and must possess a Diploma or Certificate course in computer operation of minimum 3 months duration. The candidate should have the knowledge in English typing in MS Word and Simple Excel.

Educational Qualification for SI No-2, 3 & 4

As per Govt. of Assam General Administrative (B) Department Notification No. GAG(B) 199/2008/5, Dt. 30/01/2009 candidate must have passed Class VIII. Other than the above mentioned educational qualification for SI No – 1, 2, 3 & 4 the candidate must have Permanent Residence Certificate (PRC) and should have proficiency in local language.

2) Age limit:

As per Govt. of Assam, Personnel Department OM No. ABP.6/2016/51, Dt. 02/09/2020 age of the candidate should not be more than 40years on 01/01/2022 with relaxation of 3 years for OBC/MOBC, 5 years for SC & ST, 10 years for PWD and 2 years for Ex-Servicemen.

3) How to apply:

Eligible candidate may download the Standard Application Form from the College website www.rmcollege.org and submit within 15 (Fifteen) days from the publication of the advertisement, the filled in application along with self-attested photocopies of academic credentials, relevant documents, Caste Certificate and PRC to "THE PRINCIPAL, RADHAMADHAB COLLEGE, SILCHAR, ASSAM, PIN-788006". All applications should be accompanied by a non-refundable application fees in the form of an A/c Payee Demand Draft drawn in favour of "THE PRINCIPAL, RADHAMADHAB COLLEGE, SILCHAR" payable at State Bank of India, New Silchar Branch as per following:

- (i) Grade III: Rs.800/- for UR category & Rs.600/- for Reserved category
- (ii) Grade IV: Rs.700/- for UR category & Rs.500/- for Reserved category

Further, a candidate serving elsewhere should forward their application through proper channel with an NOC from the Employer.

4) Process of Selection:

For SI No-1

All the applicants will have to appear in a Screening Test (Written Test of one and half hour) of 60 marks (Date will be notified later) on the Degree level syllabi (except for Arithmetic which shall be of class X standard) which shall consist of General English, General Knowledge, Letter Drafting, Simple Arithmetic and knowledge of works and duties assigned to Lower Division Assistant. After that selected candidates will be called for personal interview as per Govt. norms (Dates to be announced subsequently).

The total marks for Selection of Grade-III posts shall be 100. Details as given below:

- 1) Total marks in written test, only one paper, of one and half hrs duration = 60 marks
 - 2) Marks in computer test, English typing (10 marks) = 20 marks
 - 3) Academic
 - a. H.S.L.C (1st Division – 5, 2nd Division – 4, 3rd Division – 3) Maximum = 5 marks
 - b. H.S.S.L.C (1st Division – 5, 2nd Division – 4, 3rd Division – 3) Maximum = 5 marks
 - c. Degree (1st Class – 10, 2nd Class – 7, Simple Pass – 5) Maximum = 10 marks
- Total = 100 marks

For SI No-2 & 4

One common written test for three posts of Grade IV [03 posts as per SI No. 2 & 4 – Grade IV – 01 UR, 01 UR (EWS) & Laboratory Bearer (Grade IV) – OBC / MOBC] (Questions on basic General Knowledge) – 60 marks followed by a VIVA VOCE – 40 marks on the topic related upto class VIII. The written test shall be a screening test. After that selected candidates will be called for personal interview as Govt. norms (Dates to be notified later).

For SI No-3

For the post of Grade IV (Library Bearer – SI No-3) Questions on basic General Knowledge – 60 marks followed by a VIVA VOCE – 40 marks on the topic related upto class VIII. The written test shall be a screening test. After that selected candidates will be called for personal interview as Govt. norms (Dates to be notified later).

5) Scale of pay:

Grade-III (Junior Assistant): Rs.14,000 – 70,000/- + GP 6,200/- with other allowances as admissible by the Govt. from time to time

Grade IV: Rs.12,000 – 52,000/- + GP 3,900/- with other allowances as admissible by the Govt. from time to time

Grade IV (Library Bearer): Rs.12,000 – 52,000/- + GP 4,400/- with other allowances as admissible by the Govt. from time to time

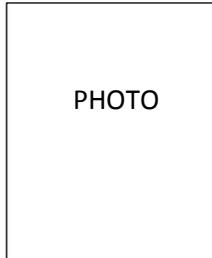
Grade IV (Laboratory Bearer): Rs.12,000 – 52,000/- + GP 3,900/- with other allowances as admissible by the Govt. from time to time

6) Important Note:

No TA / DA will be provided to the candidate for appearing any of the aforesaid events. Incomplete applications and applications without requisite fees will be rejected and no call letter will be issued to such candidates. Candidates should invariably write the post along with caste for which he is applying on the envelope of the application also. Further, they should also provide phone no, whatsapp no and email-id for any correspondence and check the college website frequently for any updates related to the interview. Each question will carry One (01) mark. There will be negative marking in written examination. For each wrong answer, there will be 0.25 negative marking.

Sd/- Dr. Debashish Roy
Principal
Radhamadhab College
Silchar-788006.

STANDARD FORM OF APPLICATION



To,
 The
 Name of the Post
 Department/Office

1. Name in Full (Block letter) :
2. Present Address : Vill/Town.....
3. Permanent Address : Vill/Town.....
4. Father's Name & Address :
5. Place of birth including Police Station and District & P.O :
6. Are you a citizen of india and if so how? (Copy of citizenship certificate should be enclosed where necessary) :
7. Educational qualification and also the name and full address :
8. Other Qualifications :
9. Community :
- (a) State your religion :
- (b) Are you a member of Schedule Caste/Schedule Tribe :
- (Answer 'Yes' or 'No') If 'Yes' give particulars supported by a certificate copy of which should be enclosed.
10. Age on the 1st January 20... (According to H.S.L.C certificate copy of which should be enclosed) :
11. Present occupation (if any) :
12. Previous appointment held (if any) :
13. Are you a temporary or retrenched personal of Temporary Departmental of the Govt. of Assam (Answer 'Yes' or 'No') State particulars :
14. Are you trained in or a member of the National Cade Crops of Territorial Army or trained Home Guards and Civil Defence Volunteers, if so give particulars. :
15. Employment Registration No. :
16. Whether there is any Govt./Semi Govt. Employees in your family if any, Particulars of such family member like relationship, name of the job, pay drawn, place of posting, permanent /Temporary etc. should be furnished. :
17. Family's income certificate from the Gaon Panchayat /DC/SDO/Circle Officer to be furnished :
18. Examination Centre :

I am a candidate for the post and the stated above are true to the best of my knowledge and behalf. In case of any false statement, I am liable to any action the Government deem fit and proper.
 A treasury challan of Rs is attached herewith.

19. To be filled in by Candidate
 Date:
 Place:

Signature of Candidate